Helpful HIPAA Resources for Medicaid Providers

June 2003

If you provide health care services to Medicaid beneficiaries, you may find the following information helpful in terms of making sure you are ready to meet the October 16, 2003 deadline for Administrative Simplification under HIPAA:

- A *HIPAA Web site dedicated to Medicaid* is located at: http://www.cms.hhs.gov/medicaid/hipaa/adminsim/

- An internet browser-*based HIPAA information model to help providers* and others to conduct a HIPAA gap analysis, showing HIPAA impacts and where action will be needed to become compliant has been developed by CMS and is located at: www.mhccm.org.

- If you would like to speak with someone at the state Medicaid office about HIPAA, see the *contact list for the names, phone numbers and e-mail addresses* of the Medicaid HIPAA Coordinator at: http://www.cms.hhs.gov/medicaid/hipaa/adminsim/stcoord.pdf

- *White papers* covering a wide variety of HIPAA-related topics are available at: http://www.cms.hhs.gov/medicaid/hipaa/adminsim/whitepap.htm

- A number of useful *HIPAA-related conference presentations* are available at: http://www.cms.hhs.gov/medicaid/hipaa/adminsim/events.htm

- Two *HIPAA Risk Assessment Checklists*, one for Transactions and one for Privacy, have been developed and provided to states as self-assessment tools to gauge where they are in the overall picture of HIPAA implementation and compliance. Providers may find them useful, as well. They are located on the Web at: http://www.cms.hhs.gov/medicaid/hipaa/adminsim/

- *Contingency Planning and Direct Data Entry* (DDE) Technical Assistance packages are available on the Web at: http://www.cms.hhs.gov/medicaid/hipaa/adminsim/cptap.asp

- *Provider HIPAA Readiness Checklist* - To get started moving toward compliance with the Electronic Transactions and Code Set Requirements. http://cms.hhs.gov/hipaa/hipaa2/ReadinessChkLst.pdf. This is also available in Spanish at: http://www.cms.hhs.gov/hipaa/hipaa2/education/default.asp#checklist

- Informational papers designed to help health care professionals with the realities of HIPAA are available on the web in both English or Spanish:

  1. *HIPAA 101* - Educate yourself and your staff on the basics of HIPAA law. http://cms.hhs.gov/hipaa/hipaa2/education/infoserie/1-HIPAA101toasted3.PDF

  2. *Are you a covered entity?* - Determine whether you are a covered entity under HIPAA. http://cms.hhs.gov/hipaa/hipaa2/education/infoserie/2-CoveredEntity.PDF

  3. *Key HIPAA dates and tips for getting ready* - Be aware of the HIPAA deadlines right around the corner and take steps to prepare for compliance. http://cms.hhs.gov/hipaa/hipaa2/education/infoserie/3-KeyHIPAADatesandtips.PDF

  4. *What electronic transactions and code sets are standardized under HIPAA?* - Review your business operations and the HIPAA Electronic Transactions & Code Sets. http://cms.hhs.gov/hipaa/hipaa2/education/infoserie/4-tcs.PDF

  5. *Is your software vendor or billing service ready for HIPAA?* - Communicate with your vendors, billing services and clearinghouses. Know what questions you should be asking them. http://cms.hhs.gov/hipaa/hipaa2/education/infoserie/5-VendorBillingservice.PDF

  6. *What to expect from your health plans* - Insure you have the necessary two-way communication with each of your health plans. This is essential for compliance. http://cms.hhs.gov/hipaa/hipaa2/education/infoserie/6-whattoexpectfromhealthplansver2.PDF

  7. *What you need to know about testing* - Test your office operations and insure that those who electronically process claims on your behalf have a testing plan in place. http://cms.hhs.gov/hipaa/hipaa2/education/infoserie/7-testingandcertificationver2.pdf

  8. *Trading Partner Agreements* - Investigate and understand your Trading Partner Agreements with your health plans. http://cms.hhs.gov/hipaa/hipaa2/education/infoserie/8-TPAver2.pdf

  9. *Final steps for compliance with electronic transactions and code sets* - Take those final steps towards compliance and do not hesitate to get the help you need. http://cms.hhs.gov/hipaa/hipaa2/education/infoserie/9-Finalsteps.PDF

  10. *Enforcement* - Learn about CMS' enforcement approach. http://cms.hhs.gov/hipaa/hipaa2/education/infoserie/10-Enforcement.PDF

- The Medicare HIPAA Web site is available at http://www.cms.hhs.gov/hpaa/hipaa2 and contains information on roundtables, workshops, satellite broadcasts, etc.

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